



Provider Access Statement

Formally adopted by:	The Clare School
On:-	1st February 2023
Headteacher:-	Rebecca Wicks
To be reviewed:-	Spring Term 2024

Aims

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. It sets out procedures in relation to requests for access and details of premises or facilities to be provided to a person who is given access. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997. This policy shows how our school complies with these requirements.

Student entitlement

All students in years 9 -14 at The Clare School are entitled:

- To access a careers programme which provides information on the full range of education and training options available at transition.
- To access a range of suitable work related learning experiences
- To hear from a range of local providers about the opportunities they offer through visitors, events, assemblies, visits to providers and school organised Transition events
- From Year 9, to have transition information completed on their EHCP
- To understand and be supported to make applications to a range of courses

Management of provider access requests

A provider wishing to request access should contact the main school office who will be able to support you with any such requests. Contact details can be found on our school website.

Opportunities for access

Events such as parents evening, workshops and assemblies will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. From Year 9 onwards pupils will be able to access enterprise activities and have opportunities to gain skills in work related learning at a level that is suitable to their individual needs. Telephone appointments or email contact are available throughout the school year.

At The Clare School we hold Bi-annual Transition events where providers are invited to come and set up a stall in our school hall and students and their parents have the opportunity to speak to a number of different people all in one place.

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. All education, training providers and visitors are expected to adhere to this policy.

Premises and facilities

Where appropriate, the school is able to make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. All students will be fully supported by a suitable staff member. The school will also make available Audio/Visual and other specialist equipment to support provider presentations should this be necessary. This will all be discussed and agreed in advance of the visit with the Head of Sixth Form or a member of the senior leadership team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school which will be made available to students as appropriate

Links to other policies

This statement links to the following policies:

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the Anna Gok, Head of Sixth Form.

This policy will be reviewed by the Headteacher annually. At every review, the policy will be approved by the Governing Board.

Table of changes

Date of change	Summary of update
29/12/21	New policy written
9/1/23	Policy reviewed. No changes necessary